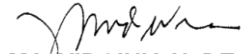


Republic of the Philippines
MGO CULION, PALAWAN
Request for Publication of Vacant Positions

To: **CIVIL SERVICE COMMISSION (CSC)**

This is to request the publication of the following vacant positions of MGO CULION, PALAWAN in the CSC website:


MA. VIRGINIA N. DE VERA
(Head of Agency)

Date: 04/23/2024

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Officer IV (Human Resource Management Officer II)	4	15	29,295.00	Bachelor's Degree	4 hours of relevant training	1 year of relevant experience	Career Service Professional/Second Level Eligibility	N/A	Mayor's Office - LGU Culion
2	Administrative Assistant I (Bookbinder III)	8	7	14,896.00	Elementary School Graduate	None required	None required	None required	N/A	Mayor's Office - LGU Culion
3	Administrative Aide II (Bookbinder I)	39	2	11,055.00	Elementary School Graduate	None required	None required	None required	N/A	Administrator's Office - LGU Culion
4	Administrative Aide II (Messenger)	38	2	11,055.00	Elementary School Graduate	None required	None required	None required	N/A	Administrator's Office - LGU Culion
5	Municipal Government Department Head I (Municipal Accountant)	80	24	72,062.00	Bachelor's Degree in Commerce/Business Administration major in Accounting	None required	3 years experience in the treasury or accounting office	RA 1080 (Certified Public Accountant)	N/A	Accounting Office - LGU Culion
6	Medical Technologist I	141	11	27,000.00	Bachelor of Science in Medical Technology	None required	None required	RA 1080 (Registered Medical Technologist)	N/A	Municipal Health and Nutrition Office - LGU Culion
7	Local Disaster Risk Reduction and Management Officer II	147	15	29,295.00	Bachelor's Degree	4 hours of relevant training on DRRM	1 year of relevant experience on DRRM	Career Service Professional/Second Level Eligibility	N/A	MDRRMO - LGU Culion
8	Local Disaster Risk Reduction and Management Officer II	148	15	29,295.00	Bachelor's Degree	4 hours of relevant training on DRRM	1 year of relevant experience on DRRM	Career Service Professional/Second Level Eligibility	N/A	MDRRMO - LGU Culion

9	Local Disaster Risk Reduction and Management Officer II	149	15	29,295.00	Bachelor's Degree	4 hours of relevant training on DRRM	1 year of relevant experience on DRRM	Career Service Professional/Second Level Eligibility	N/A	MDRRMO - LGU Culion
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Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than May 10, 2024.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

Note: Ang Lokal na Pamahalaan ng Culion ay nagpapatupad ng Equal Employment Opportunity Principle Policy. Ang lahat ng kwalipikadong aplikante ay inaanyayahang mag-apply at sila ay makatatanggap ng pantay na konsiderasyon anuman ang edad, kasarian, estado, relihiyon, may kapansanan, buntis, kaugnayan o pananaw sa pulitika, kulay o iba pang katangiang protektado ng batas.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

CHARMINE GAY MARIMON-BARCA, LPT.
AO II (HRMO I), OIC-HRMO
Culion Palawan
hrmoculion@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.