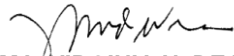**Republic of the Philippines**
MGO CULION, PALAWAN
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of MGO CULION, PALAWAN in the CSC website:

MA. VIRGINIA N. DE VERA

(Head of Agency)

Date: 12/06/2023

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Aide III (Clerk I)	121	3	11742	Completion of two (2) years studies in college	None required	None required	Career Service (Subprofessional) /First Level Eligibility	N/A	Municipal Civil Registry Office - LGU Culion

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than December 23, 2023.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

Note: Ang Lokal na Pamahalaan ng Culion ay nagpapatupad ng Equal Employment Opportunity Principle Policy. Ang lahat ng kwalipikadong aplikante ay inaanyayahang mag-apply at sila ay makatatanggap ng pantay na konsiderasyon anuman ang edad, kasarian, estado, relihiyon, may kapansanan, buntis, kaugnayan o pananaw sa pulitika, kulay o iba pang katangiang protektado ng batas.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

CHARMINE GAY MARIMON, LPT.
AO II (HRMO I), OIC-HRMO
Culion Palawan
hrmoculion@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.