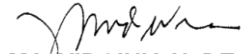


Republic of the Philippines  
**MGO CULION, PALAWAN**  
Request for Publication of Vacant Positions

To: **CIVIL SERVICE COMMISSION (CSC)**

This is to request the publication of the following vacant positions of MGO CULION, PALAWAN in the CSC website:

  
**MA. VIRGINIA N. DE VERA**  
(Head of Agency)

Date: 06/24/2024

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Management and Audit Analyst I	81	11	21,600.00	Bachelor's Degree relevant to the job	None required	None required	Career Service (Professional)/Second Level Eligibility	N/A	Office of the Municipal Accountant - LGU Culion
2	Administrative Aide II (Bookbinder I)	99	2	11,055.00	Elementary School Graduate	None required	None required	None required	N/A	Office of the Municipal Treasurer - LGU Culion
3	Administrative Aide II (Messenger)	109	2	11,055.00	Elementary School Graduate	None required	None required	None required	N/A	Office of the Municipal Agriculturist - LGU Culion
4	Administrative Aide III (Clerk I)	127	3	11,742.00	Completion of two years studies in college	None required	None required	Career Service (Subprofessional)/First Level Eligibility	N/A	Office of the Municipal Social Welfare and Development - LGU Culion
5	Administrative Aide II (Bookbinder I)	147	2	11,055.00	Elementary School Graduate	None required	None required	None required	N/A	Office of the Municipal Tourism - LGU Culion

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than July 13, 2024.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license;
4. Photocopy of Transcript of Records;
5. Application Letter addressed to the Municipal Mayor.

Note: Ang Lokal na Pamahalaan ng Culion ay nagpapatupad ng Equal Employment Opportunity Principle Policy. Ang lahat ng kwalipikadong aplikante ay inaanyayahang mag-apply at sila ay makatatanggap ng pantay na konsiderasyon anuman ang edad, kasarian, estado, relihiyon, may kapansanan, buntis, kaugnayan o pananaw sa pulitika, kulay o iba pang katangiang protektado ng batas.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**CHARMINE GAY MARIMON-BARCA, LPT.**

AO II (HRMO I), OIC-HRMO

Culion Palawan

[hrmoculion@gmail.com](mailto:hrmoculion@gmail.com)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**